

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 24 OCTOBER 2023

In attendance: Cllrs, Andrew Lightfoot, Katie Moore, Martin Sayers, Jane Bremner, Peter Noel, Melanie Harvey and the Administrator, Katherine Besant

PCS45.23 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

PCS46.23 APOLOGIES FOR ABSENCE

PCS47.23 DISPENSATIONS

There were no dispensations.

PCS48.23 DECLARATIONS OF INTEREST

There were no declarations of interest.

PCS49.23 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 22 August 2023 be agreed as a correct record and signed.

PCS50.23 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes.

PCS51.23 PROGRESS REPORTS

a) Cycle Parking – adjacent Jubilee Garden

Waiting for Dorset Council to confirm an installation date.

b) Play Equipment scheme to replace worn play tower

Installed on Tuesday 17 October. The basket swing has been repositioned and awaiting completion

c) Gym Equipment

It was confirmed the equipment has been completed and installed

d) Lyme Youth Football club

The rent for the goals has been paid and the club are using them

e) Oak Tree

Cllr Peter Noel confirmed that the tree has been ordered and will confirm the date for delivery and whether they will position the tree.

f) A35 Verges

National Highways have completed the summer cut and treatment of the verges and the roundabout. They will keep the Council updated on the autumn cut and treatment

g) Community Speedwatch

The Community Speedwatch programme is up and running. Other district surveys have shown improvement.

h) Zurich Playground Inspection Report

The square climbing frame has been rectified and the wooden play tower has been replaced. The surface is an ongoing issue and needs maintaining regularly. Bark is replaced every year

PCS52.23 HAZARD & INCIDENT REPORT

There were no reports received.

PCS53.23 ENVIRONMENT WORKING GROUP

Cllr Andrew Lightfoot confirmed the first Environment Exchange meeting at the Bank House Café was successful. A community energy champion, carbon foot printing and the refurbishment of the church were discussed. The committee agreed that no mowing around the new hedge at the playing field.

a) Britain in Bloom

Charmouth was awarded a silver award. Cllr Andrew Lightfoot talked through the comments by the judges and the overall impression was good

b) Bulb planting sites

Planting is taking place over two weekends. The Council have purchased daffodil and narcissi bulbs and the rotary donated crocus corms. Cllr Andrew Lightfoot recommended other areas around the village

c) Site for the oak tree

The rotary is donating the tree. The council agreed to site the oak tree in the playing field near the compost bin area if possible

d) Carbon Literacy Training

Cllr Andrew Lightfoot expressed an interest along with a member of the Environment Working Group

PCS54.23 DISCUSSION ITEMS / TO BE NOTED

a) Budgets for 2024/25

The draft budget had been circulated and was agreed by the committee for progression to F&GP for finalization. It was proposed to replace five dog bins. The SID to be provided by Dorset Council for the community speedwatch. A budget for the Britain in Bloom will be provided in the General budget.

b) Cemetery Charges

It was agreed a 5% increase in charges (rounded up or down to the nearest pound) be proposed

c) Notice Board quote

It was proposed to accept the quote from Earth Anchors Ltd at £179 plus Vat for a new recycled rubber pinnable notice board sheet

d) Coronation plaques

CLlr Martin Sayers agreed to come up with some wording for two plaques to commemorate the coronation in the playing field. One for the new play equipment, with the Lottery Grant Funded logo and one for the orchard. There was a short discussion about the style of the plaque, it was agreed to look at wooden etched plaques

e) Climbing Frame quote

A quote was circulated from Axminster Ironworks, it was proposed to go ahead with the quote to take apart and repaint for £700 plus VAT

f) Arboriculture services

A quote was circulated from Dorset Council Arboriculture Services it was agreed to not proceed at the moment as our current risk management survey does not end until 2025

g) Remembrance Sunday Parade/Service

The timings for the parade and service were confirmed. The committee agreed to accept the quote from Cloud Nine Florist for flowers at £195 plus VAT which is within budget

PCS55.23 CORRESPONDENCE

There was no correspondence.

The meeting closed at 7.20pm

PROPOSALS TO F & GP

PC54.23 (c) Noticeboard quote

PC54.23 (e) Climbing Frame quote