

# Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

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Telephone: (01297) 560826 E-Mail: clerk@charmouthparishcouncil.gov.uk

## **MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 27 JUNE 2023**

In attendance: Cllrs Jane Bremner (ex officio), Melanie Harvey, Andrew Lightfoot, Katie Moore, Martin Sayers and the Clerk, Lisa Tuck

### **PCS23.23 ELECTION OF CHAIR**

Katie Moore was nominated by Jane Bremner, following no other nominations, this was seconded by Martin Sayers and it was

**RESOLVED that Katie Moore be elected as Chair of the Playing Field, Cemetery and Street Management Committee for the coming year.**

### **PCS24.23 ELECTION OF VICE CHAIR**

Martin Sayers was nominated by Katie Moore, following no other nominations, this was seconded by Jane Bremner and it was

**RESOLVED that Martin Sayers be elected as Vice Chair of the Playing Field, Cemetery and Street Management Committee for the coming year.**

### **PCS25.23 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

Sally Roberts was in attendance with a view to becoming a Parish Councillor.

### **PCS26.23 APOLOGIES FOR ABSENCE**

Apologies were received from Peter Noel (holiday).

### **PCS27.23 DISPENSATIONS**

There were no dispensations.

### **PCS28.23 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **PCS29.23 MINUTES**

It was

**RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 25 April 2023 be agreed as a correct record and signed.**

### **PCS30.23 MATTERS ARISING FROM MINUTES**

There were no matters arising from the minutes.

## **PCS31.23 PROGRESS REPORTS**

### **a) Highways / A35 – Route Walk**

Jane and Martin had attended this walk which was purely about the A35 and with a different department of National Highways than had attended previously for talks on the verges. National Highways are looking ahead to when they take back management of the trunk road in 2026 and the use of more eco friendly, quieter tarmac etc.

Although views were divided on the roundabout vegetation, the issue of “flatlining” has tried to be addressed over recent years, with additional measures of rumble strips, fencing on approach etc being discussed.

### **b) Cycle Parking – adjacent Jubilee Garden**

Two quotes had now been received from Dorset Council to supply and fix three number Broxap galvanised Sheffield stands:

- The first using two number expanding bolts per stand drilled and fixed into the existing bitumen surface would be £714.00 excluding vat. (This is based on not having visited the site to inspect the levels and or the condition of the bitumen surface which will determine if this type of fixing is suitable.)
- The second option is for root fixed using an ST2 concrete footing and reinstating the bitumen surface which would be £1,046.00 excluding vat.

It is proposed to F&GP Committee that an amount of up to £1050 be allocated from reserves to allow for these stands to be installed.

### **c) Play Equipment scheme to replace worn play tower**

Following agreement in April to pursue the quote from Sovereign Play, two options had been received and considered by Martin and Peter. These had been circulated to all members of the Committee.

It is proposed to F&GP Committee that Option 1, to install the play tower in the existing bark pit with the existing spring mobiles and install the basket swing in new surfacing to the western side between the bark and the railings (this would need slightly tweaking to allow enough room for access to other facilities) be accepted without the extras quoted. The total cost amounts to £27066.97 plus VAT which it is proposed is funded as follows: £10000 Lottery grant; £5066.97 Earmarked Reserve PF2 (Playground equipment) and the remainder, £12000 to be allocated from another Reserve.

The supply/wording on the plaque/sign regarding the dedication to the King’s Coronation to be looked at to see if this could include the Orchard.

### **d) Boundary Wall Repairs**

The Facilities Manager has confirmed that all repairs to the boundary wall have now been completed.

### **e) Ash Tree work**

It was reported that the second phase of Priority 1 work had been completed including a couple of additional trees free of charge (extra priority 1 tree No 1642 (£300) and some priority 2 work to tree No 1675) due to help from people taking the wood meaning that the surgeons could get on quicker. Work on the trees budgeted in this financial year and agreed in May, had commenced on 19 June.

### **f) Corrosion of outdoor gym equipment**

The Facilities Manager had sought a quote to refurbish this equipment from another play equipment provider as the one who supplied the equipment is no longer in existence. This is not possible.

It was suggested that a local contractor who undertakes shot/sand blasting be contacted for a quote.

g) Environment Group items

- i. Charmouth in Bloom update – Jane updated the Committee about the progress of the SW in Bloom application and circulated the portfolio, which would also be added to the website. Weeding parties are being co-ordinated by Andrew ahead of the judging on 6 July.
- ii. Information Plaque – Jane confirmed that Sally King, AONB had offered to help with the design of the information plaques now that DC had confirmed that there won't be a "house style".
- iii. Differential Mowing – Katie confirmed that she had visited the PF with Dave and Peter and agreed the areas for differential mowing to be trialled (Queen's Canopy, around orchard and the area around the bowling green). Jane stated that more conversations and guidance would be required moving forward to ensure that the staff are on board with and fully understand the Committee's ideas.
- iv. RHS Grant Application – Andrew confirmed that the application for a Connected Communities Network Development Grant of £2000 had been submitted and the result should be known by the end of June. It is more geared to a group of organisations producing food for food banks rather than beautifying the village but if successful could allow collaborative working to provide planters and bulbs around the village.

**PCS32.23 HAZARD & INCIDENT REPORT**

a) Dog mess while strimming

Following an email from the Facilities Manager to all Councillors, Katie stated that this type of incident would have to be closely monitored in relation to longer grass.

b) Events Shed – Youths on roof

Following reports received by the Facilities Manager that youths had been spotted on the roof of the Events Shed, a makeshift ladder had been removed from the site. Melanie reported that she had also seen youths on the roof the previous evening. It was agreed that initially signs should be erected on the shed warning of a "Fragile roof – no climbing".

**PCS33.23 DISCUSSION ITEMS / TO BE NOTED**

a) Suggested removal of dog poo bag dispensers

Following a walk round recently, it was agreed that, as they are no longer filled, the dog poo bag dispensers should be removed from the dog bins in due course.

**PCS34.23 CORRESPONDENCE**

a) Wild Flower Planting by National Highways

A map had been circulated for information. It was confirmed that this hadn't been mentioned when the Environment WG had met with National Highways earlier this year.

b) Dorset Council (Part of Footpath 12 to be added at Charmouth) Definitive Map and Statement

Comments/objections to be submitted by 28 July. The background to this issue was explained by Martin but it was agreed that no action could be done by the Parish Council currently.

The meeting closed at 7.20 pm.

**Proposals to F&GP Committee**

PCS31.23 b) Cycle Parking – quotes

PCS31.23 c) New Play Equipment - quotes