



**MINUTES OF THE
PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING
HELD AT 6:30PM ON TUESDAY 22nd FEBRUARY 2022**

In attendance: Cllrs Jane Bremner, Maralyn Hinxman, Andrew Lightfoot, Katie Moore, and the Deputy Clerk, Melissa Kirkby

PCS01.22 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Mr John Calder was present. He said that he had already presented to the Environment Working Group. There is a two-pronged project on the A35, one aspect is to manage the biodiversity and the other one is to manage the ragwort into submission. He said contractors have managed to get Highways England to downplay the second part. He would like the Parish Council to write to Highways England to reaffirm their interest in the project in its original form and to mention his name again to Highways England so that they will engage with him.

PCS02.22 APOLOGIES FOR ABSENCE

There were apologies received from Cllrs Peter Noel and Martin Sayers for health reasons.

PCS03.22 DISPENSATIONS

None were received.

PCS04.22 DECLARATIONS OF INTEREST

There were none declared.

PCS05.22 MINUTES

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 26th October 2021 and circulated to members, were agreed and signed by the Chair.

PCS06.22 MATTERS ARISING FROM THE MINUTES

Cllr Lightfoot said that some of the crocus bulbs planted were appearing. Cllr Lightfoot asked if the Footpath Warden had entered comments as discussed at the last meeting which the Deputy Clerk believed she had. Following on from the issue of budgets at the last meeting, Cllr Lightfoot mentioned the cost of burial in general and how much cheaper Charmouth was. The Deputy explained that she had carried out a comprehensive review of the prices with other comparable cemeteries three years ago and the current fees were fair. She also confirmed that the charges were double for non-residents.

PCS07.22 PROGRESS REPORTS

a. Footpath 12

The Deputy Clerk reported that she had a telephone call with Sue Phillips, the Definitive Map Technical Officer. Sue explained that the recent consultation to modify the northern end of the map had now finished. The aim of the consultation was to connect the northern end of the footpath shown on the Definitive Map with Lower Sea Lane. A gap was currently showing due to a draughtsman's error.

However, the consultation had raised concerns about the southern end of the route where the Definitive Map shows the path going through a resident's garden. Sue had told the Deputy Clerk that changes to the Definitive Map would include the whole route now and those investigations were ongoing to find out if the current route shown was correct. They are investigating if any statements have been made to the Parish Council questioning the route of the footpath. It is possible that the footpath can be officially diverted onto the currently used route. She said that she didn't have any update at the moment and that it could take a number of years to be finalised.

The resident affected insists the Definitive Map is wrong and had called a meeting of local residents which Sue Phillips attended. Cllr Hinxman reported that she had attended the residents' meeting about the footpath. She said that the meeting was just about the route of Footpath 12 at the southern end and that Sue Phillips had explained to those present what the situation was.

Parking of numerous cars actually on the footpath at the northern end is taking place. Russel Goff is going to erect a sign on the footpath saying "No Parking" and is also considering bollards.

b. Overhanging tree at cemetery

It was reported that the tree branches overhanging the lane and into the cemetery have now been removed by Wood Farm.

c. Tree Planting for Queens Green Canopy at Playing Field and Cemetery

Cllr Lightfoot reported that we have received an email to say that the trees will be delivered between 28 February and 11 March. All packs come with bamboo canes and 60cm. He explained that volunteer planting days would have to be 12th or 19th March. He had already discussed with the Facilities Manager where exactly they should go. This planting scheme is part of the Parish Council's jubilee celebrations. A poster would be made to advertise the event and it will also be on the website.

PCS08.22 HAZARD / INCIDENTS TO REPORT

a. Oak tree limb fallen at the cemetery

It was reported that a large fallen oak branch had been cleared from the cemetery and had not caused any damage.

PCS09.22 DISCUSSION ITEMS / TO BE NOTED

a. Remembrance Day De-Brief

The members agreed that as it was held outside with no church service because of covid, problems may have just been a one off because of the last-minute changes. The main comments were about the timings. The Deputy Clerk would check on the timings for the silence. Should it normally be at the war memorial or in the church?

b. Maintenance of A35 Verges

Cllr Lightfoot explained that after John Calder's presentation to the Environment Group the Deputy Clerk contacted Highways England and they have replied setting out what the project is about and what they are doing and aim to do which is positive. They also gave a contact at Dorset Council who has been involved in the biodiversity planting who may be able to offer advice. So, the Parish Council does have a channel of communication with Highways England and this provides opportunity for the Council to follow up on the A35 project and also contact the name given at Dorset Council to explore the possibility of doing some wild flower seeding in the village to complement what happens on the A35. He also wondered whether it had the possibility to be an article in Shoreline in the next edition? Cllr Lightfoot thought that the object of raising the profile of the project with the community will be maximised in that kind of way and it can also be put on the website. The performance of Highways England could be monitored and issues raised with them. The Council would liaise with John Calder and any other interested parties. The members agreed to this course of action.

c. Parking Problems

The Environment Group discussed parking issues and asked the Playing Field Committee to consider the following:

i) How road markings for parking restrictions might be improved;

The Deputy Clerk had previously asked this question and was told by Dorset Council that they inspect Charmouth monthly and any lines within their code of practice are looked at, and if 75% worn will be placed down for refreshing, lines outside of their code of practice will not be routinely refreshed. The members asked the Deputy Clerk to go back to Dorset Council and report that the lines are particularly bad along Lower Sea Lane.

ii) What might be done when bad parking was witnessed; Illegal parking on double yellow lines; Bad parking should be reported to Dorset Council yourself as a resident (not a councillor) by using the Dorset Council website. Cllr Lightfoot asked if it could be put on the website advising people how to report instances.

iii) Whether seasonal parking restrictions could be reviewed;

The Deputy Clerk will write to find out if this is possible.

iv) Whether more parking bays could be accommodated in the village car park;

The Deputy Clerk will write to suggest this.

v) The terms and conditions for a residents' parking scheme;

The Deputy Clerk will write to Dorset Council to find out how details of residents' parking schemes work

vi) Whether a 20mph speed limit could be introduced on Lower Sea Lane around the school;
The Deputy Clerk to ask Dorset Council about a 20mph speed limit again.

vii) Whether the cheaper SIDs were available.

The Deputy Clerk will contact Dorset Council to find out if the cheaper Speed Indicator Machines are available.

d. Zurich Park Engineering Inspection Report

The defects list had been circulated to the members. There was nothing out of the ordinary and the Facilities Manager is dealing with the issues raised.

PCS10.22 CORRESPONDENCE

a. Fireworks permission request

An email was received from Beaver Scouts requesting permission to let off low noise fireworks for ten minutes on 8th November 2021. Permission given by the Clerk due to the time restraints.

b. Circuit Training permission request

An email had been received requesting permission to hold circuit training classes at the playing field. The Deputy Clerk reported that there are two permissions currently for keep fit activities in the playing field. However, she has not heard whether they will be continuing again this year. The members thought there was plenty of space and so permission is approved on the same basis as the others, i.e. permission could be withdrawn at any time if complaints are received.

c. Fundraising Event at Playing Field

An email had been received about holding a large fundraising event in the Playing Field. Permission has been requested to hold a joint fundraising event for the Youth Club and the Football Club. They are thinking of early August, possibly 6th. The event is planned to run from 2.00pm until 10.30pm and will be centred around stalls and background live music (low level volume singer/songwriter type acts) in the afternoon followed by live music in the evening. There will be food served and a bar and a soft drinks stall and numbers will be less than 500 to comply with Temporary Event Notice conditions.

The members agreed to give permission to this event subject to the relevant document such as a risk assessment and insurance being provided.

The meeting closed at 7.15 pm.

Signed

Dated