

Charmouth Parish Council

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MINUTES OF THE HR COMMITTEE MEETING HELD AT 5.45PM ON TUESDAY 10 JULY 2018 AT THE ELMS

In attendance: Cllrs Graham Bender, David Clifford, Judy Fellingham, Paul Oatway (ex officio), Martin Sayers, Kay Solomon and the Clerk, Lisa Tuck.

HR5.1 PROCEDURES

- (a) David Clifford was nominated as Chair, after no other nominations this was seconded and agreed unanimously.
- (b) Paul Oatway was nominated as Vice Chair, after no other nominations this was seconded and agreed unanimously.

HR5.2 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Peter Noel (holiday).

HR5.3 DISPENSATIONS

No dispensations had been received.

HR5.4 DISCLOSURE OF INTERESTS

There were none received.

HR5.5 MINUTES

RESOLVED that the minutes of the meeting of the HR Committee held on the 13 March 2018, circulated to members, were a correct record and were signed by the Chair.

HR5.6 END OF STAFF PROBATION PERIOD

It was reported that Employee 7 had successfully completed the 3 month probationary period and had been appraised by the Line Manager. It was agreed to increase the wage rate in line with budget figures from the end date of the 3 month period.

HR5.7 SUPREME COURT JUDGEMENT RE REDUNDANCY DISMISSAL

Following circulation of an email from Paul Oatway (attached), it was agreed that staff contracts should be amended to clarify the date of receipt of any letters sent to staff in line with the judgement. The Council's model contract, the basis of which is used for all employees, would be sent to Paul Oatway to amend accordingly.

The meeting closed at 6.00pm.